

FRIENDS OF ROSA PARKS SQUARE BOARD
MEETING MINUTES
November 10, 2022 – 12:00 P.M.
Commission Conference Room

Members Present

Nancy Cleveland, Chair
Andrea Cooke
Jim Beall
Alex Morrison
Erin Keller
Bob Fickling

Members Absent

Clarence Thomas
Susannah Maddux
Jonathan Barton
George Muhammad Vice Chair

Media Present

Liz Fabian

Staff Present

Adrianna Beavers, Asst. County Attorney
Janet Birmingham Parker, Administrative Assistant

1. CALL TO ORDER

Chair Nancy Cleveland called the meeting to order at 12:12 p.m.

2. APPROVAL OF MINUTES

On motion of Alex Morrison, seconded of Jim Beall and passed unanimously, the minutes from the October 13, 2022, meeting were approved.

3. Design and Communications

Ms. Cleveland reported the RFP was posted on November 10, 2022. Alex Morrison stated he met with Charise Stephens and Procurement on how to have maximum minority participation. The bid will be out for two months instead of the standard one-month procedure. He stated Mrs. Stephens will have two sessions of coaching for those who want to be a part of the bid process.

4. Fund Raising

Ms. Cleveland discussed the ideas of having a Golf Tournament and other events to help with fund raising for Rosa Parks Square. She stated there will be a Hot Chocolate event which will be kid friendly in the park. Discussions continued regarding the kid friendly event possibly interfering with the Mayor's Sneaker Ball. The idea was to tie in the Rosa Parks Square with the Mayor's Sneaker Ball by having red carpet, archways, and a 360 photobooth. Erin Keller stated another time to have a kid event would be when Christmas in Downtown which starts December 17, 2022. Adrianna Beavers stated MBC policy requires quotes for luminaries, easels, and the 360 booths.

Ms. Cleveland spoke with IT regarding the creation of a website for Friends of Rosa Parks for events and articles.

Ms. Cleveland stated an application was submitted for the Downtown Challenge Grant and she is waiting for the announcement.

5. **Board Development**

Andrea Cooke stated nominations need to be sent to her for a board member who is a contractor.

Ms. Cleveland stated the attendance will be reviewed for the 2022 year, she reminded members of the need to be present at the Friends of Rosa Parks meetings.

ADJOURNMENT

The meeting adjourned at 12:55 pm

Janet Birmingham Parker
Administrative Assistant to the Board of Commissions